



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, September 4, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah.

1. **Public Relations Report (15:00)**
 - a. Media Coverage
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. Valley Journal
(A review of the upcoming articles for future editions)
 - c. Web Page Report
(Staff will review the monthly webpage analytics)

2. **Business License Fee Study Review and Discussion – Jeanette Harris, Zions Bank Public Finance (60:00)**
(The City contracted to have a business license fee study done as required by law and Ms. Harris will review a draft of the study with the Council)

3. **Public Works Report (30:00)**
 - a. Traffic Calming Update
(Staff held preconstruction meetings with the contractor for the 2325 East Nantucket project and will update the Council)
 - b. Big Cottonwood Canyon Trail
(Staff will update the Council on the trail project)

4. **Planning Department Report (45:00)**
 - a. September 6 Board of Adjustment Meeting
(Staff will apprise the Council on the Board of Adjustment meeting)
 - b. Planning/Building Project Update
(Staff will review all of the current projects by Council District)
 - c. Mountview Park
(Council will receive a report of still pending punch list items to finalize the park)
 - d. General Plan Update
(Staff will discuss the general plan update process and will seek assistance from the Council on the direction they want to take the update and determine which chapters need to be reviewed/ revised)

5. **Public Safety Reports (20:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 - b. Police Department
(Report from Chief Russo on noteworthy events of the week)
 1. Back to School Report
 2. Promotional Exam
(Chief Russo will review the process for the upcoming promotional exam)

6. **City Attorney Report (30:00)**
 - a. Restrictions on Commercial Use of Public Roadways
(City Attorney will respond to public comment received at the August 14 City Council meeting complaining of commercial use of public streets and requesting consideration of ordinance amendments to limit such use)
 - b. Billboard Ordinance Amendments
(The city is considering amendments to the City Billboard ordinance specifically as it relates to electronic signage. City Attorney, Shane Topham, will review with the Council the timeline and discuss plans for updating that ordinance.)

7. **City Manager Report (30:00)**
 - a. Meeting with Bike Safety Representatives of Salt Lake County
(City Manager Liane Stillman will report on the meeting held August 29)
 - b. Storm Water Capital Facilities Plan Study
(The City Manager, Liane Stillman, will provide a report to the council about progress on updating the city's Storm Water Capital Facilities Plan taking into consideration the information gleaned from the Storm Water Utility Fee study conducted in the last year)

8. **Mayor/City Council Reports (20:00)**
 - a. 6675 South Traffic Calming – Councilman Peterson
(Councilman Peterson will report on the petitions signed in support of moving forward with the speed bumps on 6675 South)

9. **Calendar of Events (10:00)**
 - a. Utah League of Cities and Towns Annual Conference – September 12-14 at the Sheraton Hotel
 - b. 4th Annual Police Department Awards Banquet – September 26 @ 7:00 p.m.

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Friday, August 31, 2012 at 1:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 31ST DAY OF AUGUST 2012

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@ch.utah.gov