

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION HELD TUESDAY, JANUARY 7, 2020 AT 5:02 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL WORK ROOM LOCATED AT 2277 EAST BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH

Members Present: Mayor Mike Peterson, Council Member Scott Bracken, Council Member Tali Bruce, Council Member Christine Mikell, Council Member Douglas Petersen

Staff Present: City Manager Tim Tingey, Police Chief Robby Russo, Public Works Director Matt Shipp, Community and Economic Development Director Michael Johnson, Records, Culture and Human Resources Director Paula Melgar - City Recorder, Finance and Administrative Services Director S. Scott Jurges, City Attorney W. Shane Topham, Public Relations Specialist Tim Beery, Senior Planner Matt Taylor, City Planner Andrew Hulka, Assistant Police Chief Paul Brenneman

Excused: Assistant Fire Chief Jay Ziolkowski

WORK SESSION

Mayor Peterson called the meeting to order and welcomed those present.

1.0 Legislative Update – City Lobbyists, Brian Allen and Greg Curtis.

City Lobbyist, Greg Curtis reported on the Legislative Breakfast and believed the upcoming session will be positive regarding budgeting issues. After conversations with representatives from UDOT, he was comfortable with their relationship with Cottonwood Heights. The major frustration was with the lengthy environmental engineering, planning, and design process.

City Lobbyist, Brian Allen stated that there is still angst over the tax reform issue and it will continue. Bills on the initiative referendum have been published. He explained they will see a continued effort to address homelessness and affordable housing. Local land use bills are fewer than they typically see this early in the session. He confirmed that the Representatives and Senators understand the City's position and requested help identifying bills that are helpful or may be problematic.

City Manager, Tim Tingey clarified that he will serve as the lead contact working with the Lobbyists directly and will inform the Council and Mayor with weekly updates. Funding priorities were discussed regarding trails, open space and issues related to Wasatch Boulevard. The referendum legislation and incentives for sustainable options for communities were described.

2.0 Y2 Analytics Community Survey Report – Kyrene Gibb, Partner, Vice President of Research.

Kyrene Gibb, Partner and Vice President of Research, reviewed the Y2 Analytics Community Survey Report. She stated that quality of life is high, the health of the City metrics is favorable, and three out of four residents approve of the elected officials. The survey showed that two out of three residents say that they receive an excellent or good value for their tax dollars. Safety and convenience issues were described. When considering the allocation of funds, 10% to street maintenance was the

average. Snow removal, renewable energy, and City parks were a top focus. Residents are generally interested in seeing off-leash dog parks and over half would like to see a portion of their park dedicated for that purpose. Quality of life distribution issues were reviewed.

Ms. Gibb next presented resident comments with regard to what they like about living in Cottonwood Heights. Location, proximity, and access to freeways, canyons, and mountains were the top answers. Residents gave a high likelihood that they would recommend the City to others. The 15% positive value for their tax dollar rating was remarkably high for Salt Lake County. A map of City service evaluations was reviewed. Existing funds versus a new Storm Water Fee being assessed showed that one-third of residents would like to see the City reallocate existing funds. Two-thirds would prefer to access a new fee to address the infrastructure needs for stormwater maintenance. They asked if residents would support renewable energy goals if they would or would not result in additional costs. The responses showed that 70% strongly support those goals at no additional cost and 36% would support the goals with additional goals.

Public safety evaluations were next reviewed. The police department received a positive review with 18% believing they are too assertive with respect to Code and Ordinance enforcement. 47% disagreed with that statement. City activities were described.

3.0 Review of Business Meeting Agenda – Mayor Mike Peterson.

Mayor Peterson reviewed the Business Meeting agenda.

Community Development Director, Michael Johnson reviewed the Royal Lane rezone action item. The requested rezone complies with the long-range land use designation and does not take away any animal rights or the rural nature of the area. Staff supported the rezone and the Planning Commission recommended approval with a 5-to-1 vote.

The approval of committee, board, and Council assignments was also included on the agenda.

4.0 Staff Reports

a. Central Wasatch Commission (CWC) Requested Funding – Community and Economic Development Director, Michael Johnson.

Mr. Johnson reported that the Central Wasatch Commission presented its current objectives to manage traffic and canyons. Short-term transit solutions identified two ski bus routes and changes that could be made to make transit more efficient, reduce deadhead time, or just add service volume. Providing additional service increased from 131 trips per week to 245 at an estimated cost of \$100,000. Enhancement of the two ski bus routes cost approximately \$150,000. The CWC committed \$60,000 of its funding reserves and requested offsetting contributions with several entities. Financing options were discussed at length.

5.0 Review of Calendars and Upcoming Events.

Council Member Schedules for the next week - 2020 Calendar:

- a. January 7 – 7:30 p.m. – Utah Wind Symphony presents:
Elements at Butler Middle School
- b. February 6 – 5:00 p.m. to 7:00 p.m. – 4th Annual Death by Chocolate in the
Community Room at City Hall.

6.0 Closed Meeting to Discuss Litigation, Property Acquisition and/or the Character and Professional Competence or Physical or Mental Health of an Individual.

MOTION: Council Member Bracken moved to close the Work Session and open the Closed Session for the purpose of discussing pending litigation. The motion was seconded by Council Member Petersen. The motion passed with the unanimous consent of the Council.

7.0 ADJOURN CITY COUNCIL WORK SESSION

The Work Session adjourned at 6:23 p.m.

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING
HELD TUESDAY, JANUARY 7, 2020 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Mike Peterson, Council Member Scott Bracken, Council Member Tali Bruce, Council Member Christine Mikell, Council Member Douglas Petersen

Staff Present: City Manager Tim Tingey, Police Chief Robby Russo, Public Works Director Matt Shipp, Community and Economic Development Director Michael Johnson, Records, Culture and Human Resources Director Paula Melgar - City Recorder, Finance and Administrative Services Director S. Scott Jurges, City Attorney W. Shane Topham, Public Relations Specialist Tim Beery, Senior Planner Matt Taylor, City Planner Andrew Hulka, Assistant Police Chief Paul Brenneman

Excused: Assistant Fire Chief Jay Ziolkowski

BUSINESS MEETING

1.0 WELCOME/PLEDGE

Mayor Peterson called the meeting to order and welcomed those present.

The Pledge of Allegiance was led by Council Member Bracken.

2.0 PROCLAMATIONS

2.1 Consideration of Proclamation 2020-01 Proclaiming National Board of Education Month – Mayor Mike Peterson.

Mayor Peterson read the Proclamation designating January 2020 National Board of Education Month in its entirety and commented that public schools are integral to the stability and viability of democracy and empower young people to become productive contributors. The mission of the Canyons School District is to meet the diverse educational needs of all children among its 34,000 students and 57,000 learners in the boundary of the City of Cottonwood Heights by promoting student achievement. The Board endorsed two successful bond proposals to bring much-needed safety upgrades to the schools including a complete rebuild of Butler Elementary, Butler Middle School, and the reconstruction of the Brighton High School campus. They have invested in progressive salary schedules to elevate the teaching profession and under the board's leadership, The Canyons School District has emerged as a district of distinction.

MOTION: Council Member Bracken moved to approve Proclamation 2020-01 designating January 2020 National Board of Education month. The motion was seconded by Council Member Bruce. Vote on motion: Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Council Member Petersen-Aye, Mayor Mike Peterson-Aye. The motion passed unanimously.

3.0 CITIZEN COMMENTS

Lynn Krauss appreciated Council Member Mikell's comments from a previous meeting where she questioned why citizen input was not being solicited in the rewrite of the PDD Zone. She indicated the consultant for the project is soliciting input from developers even though the residents questioned some of the language. She considered citizen input to be a valuable resource that is being wasted and expressed frustration with the difficulty of getting something changed once it is in writing.

Roger Kehr reported that the majority of parks and recreation agencies have dog parks and there are presently 4,000 dog parks throughout the United States. He explained that 60% of households own a dog and dog waste was analyzed for DNA in 2018. He noted that entry into parks is through an access key fob system that will identify anyone who does not clean up after their dog and potentially revoke their access.

Stephanie Gelman identified herself as a resident and dog owner. She read an email addressed to Mayor Cullimore from October 2015 asking for the development of a dog park. She was frustrated that five years have passed and the City still does not have a dog park. She suggested the development of a natural landscape park and another more developed type park at Mountain View Park.

Scott Wright expressed concern with idling and asked the City to do more to make citizens aware of the issue. He suggested posting reminders in locations where idling generally occurs. Mr. Tingey indicated they have had police officers at local schools remind residents to turn off their cars while waiting. They will also be adding reminders to the City's social media and website.

Mr. Tingey read a public comment submitted by Eric Kraan related to dog parks. He expressed his support for designating the land east of Wasatch Boulevard and north of Honeywood Drive to a dog park.

4.0 STANDING QUARTERLY REPORTS

4.1 Police Report – Police Lieutenant Dan Bartlett.

Police Lieutenant, Dan Bartlett presented the Quarterly Police Report and stated that they are working through the new Versaterm system. Call volumes remained unchanged but will be reflected differently with the new system. They received 1,315 calls for service with 218 on-view cases. Priority 1 response times averaged 3:00 minutes, Priority 2 averaged 7:00 minutes and Priority 3 averaged 14:00 minutes. He clarified that adjustments will continue and times will improve.

Police Chief, Robby Russo reported that Priority 1 call response times are the lowest in the valley. Other agencies have a policy of withholding calls for four to six minutes before dispatching personnel. He confirmed that Cottonwood Heights does not have such a policy. Calls are given immediate attention when a call comes on the screen. The dispatch process was reviewed.

Mr. Tingey reported that there has been discussion at VECC Board meetings regarding the challenges of the merge between Versaterm and Spillman. Council Member Bruce asked that the Council be given a more regular report until the details of the merger are worked out.

Lieutenant Bartlett confirmed that the issue is with Priority 3 calls and above and stated that they have worked through the policy issues. Dispatch was aware of the Police Department's policy and are no longer holding those calls and processing them as soon as they come in. The overall crime view for December 2019 included 88 calls with 78 adult arrests and 7 juvenile arrests. Traffic citations were lower than normal and officers were encouraged to be vigilant in educating the community through contact, warnings, or citations, if necessary. He believed that education and enforcement brings about a change in behavior and ensures safety in the community. Enforcing safe driving reduces the number of accidents and traffic-related incidents. There were 42 accidents reported with damage and 6 with damage and injury.

Lieutenant Bartlett reported that the City is down to one Animal Control Officer and will begin conducting interviews within the week. There were three attended deaths and no unattended deaths. In 2018, there were 129 DUIs and 144 DUIs in 2019. He noted that there is a new Citizen Academy starting soon. Information was posted on the City's website and on social media. The safety message addressed suicide prevention. Hotline numbers were available online.

4.2 Public Works Report – Public Works Director, Matt Shipp.

Public Works Director, Matt Shipp presented the Quarterly Public Works Report and stated that the City has had 39 inches of snow, used 1,500 tons of salt, and snowplowed 10,000 miles. He stated that he will be meeting with UDOT officials to discuss the roundabout. They will develop a plan to be presented to the Council for further review. The Stormwater Plan update was to be completed by the end of the month and will include projects and cost estimates as well as a proposed fee schedule.

Mr. Shipp reported that the Porcupine Trail that connects the Park & Ride lots has gone out for bid and must be completed for funding by the end of May 2020. The East Jordan Canal is also out for bid and it was recommended that a public meeting be held with the residents along the trail, which must be completed by the end of May 2020. The Scottish Drive subdivision design is complete and will include stormwater piping, waterways, curb, gutter, and road surfacing. The Pavement Maintenance Project will be bid out in March and they are in the middle of the second year of the approved five-year plan. The Mountain View Park pavilion was at 80% completion.

Council Member Mikell commented that has not received any emails, calls, or complaints regarding snow plowing. Mr. Shipp commended staff for doing an incredible job on plowing and confirmed that there have been few complaints. The procedure for salting the roads was described.

5.0 ACTION ITEMS

5.1 Consideration of Ordinance 336-A Approving the Re-zone of Real Property Located at 8120 South Royal Lane from RR-1-43 (Rural Residential Single Family) to RR-1-21 (Rural Residential Single Family) and Amending the Zoning Map.

OR

Consideration of Ordinance 336-D Denying the Re-zone of Real Property Located at 8120 South Royal Lane from RR-1-43 (Rural Residential Single Family) to RR-1-21 (Rural Residential Single Family) and Amending the Zoning Map.

Community Development Director, Mike Johnson reported that matter is a request to amend the zoning of property located at 8120 South Royal Lane from its current designation of RR-1-43 Single-Family to RR-1-21 and change the minimum lot size from 1.0 acre to .50 acre. The designation in the General Plan is Rural Residential density that does correspond to the requested zone change. The current property is 1.19 acres in size. If granted, the rezoning would allow the maximum potential of two lots, which would be required to go through the administrative subdivision process. The surrounding uses were described. Mr. Johnson stated that the Planning Commission forwarded a positive recommendation to the City Council. Staff also recommended approval.

MOTION: Council Member Bracken moved to approve Ordinance 336-A. The motion was seconded by Council Member Mikell. Vote on motion: Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Council Member Petersen-Aye, Mayor Mike Peterson-Aye. The motion passed unanimously.

5.2 Consideration of Resolution 2020-01 Ratifying Committee Assignments.

Mayor Peterson reported that as a City, they are involved in dozens of committees and Council assignments. The above matter is consideration to approve those appointments for the coming year. Pursuant to applicable State law and City ordinances, the Mayor was charged with representing the City in all of its external relationships, such as the City’s participation on boards, commissions, and community task forces involving other governmental entities. In addition, Council Members may be appointed to serve as liaisons to certain city advisory committees under applicable City ordinances.

MOTION: Council Member Mikell moved to approve Resolution 2020-01. The motion was seconded by Council Member Petersen. Vote on motion: Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Council Member Petersen-Aye, Mayor Mike Peterson-Aye. The motion passed unanimously.

6.0 CONSENT CALENDAR

6.1 Approval of the City Council Meetings Minutes of November 19, 2019.

MOTION: Council Member Bruce moved to approve the Minutes of November 19, 2019. The motion was seconded by Council Member Mikell. The motion passed with the unanimous consent of the Council.

7.0 ADJOURN CITY COUNCIL BUSINESS MEETING.

MOTION: Council Member Bruce moved to adjourn the Business Meeting. The motion was seconded by Council Member Mikell. The motion passed with the unanimous consent of the Council.

The meeting adjourned at 8:02 p.m.

I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood Heights City Council Business Meeting held Tuesday, January 7, 2020.

Teri Forbes

Teri Forbes
T Forbes Group
Minutes Secretary

Minutes Approved: April 7, 2020