



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, October 27, 2015**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
  - 2.0 **PROCLAMATION**
    - a. Utah College Application Week in Canyons School District November 16-20, 2015  
*(Cottonwood Heights is joining Canyons School District in promoting "Utah College Application Week" in Canyons School District)*
  - 3.0 **PRESENTATION**
    - a. Whitmore Library Presentation  
*(Kent Dean and Deidra Townsend, Whitmore Library will review the changes and additions to the Whitmore Library facility and programming)*
  - 4.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 5.0 **REPORTS**
    - 5.1 **Standing Monthly Reports**
      - a. Monthly Financial Report – Finance Director Dean Lundell  
*(The finance department will provide a report of the city finances as of September 30, 2015)*
      - b. Unified Fire Report – Assistant Chief Mike Watson  
*(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of September as well as other informational items from the UFA.)*
  - 6.0 **ACTION ITEMS**
    - 6.1 Consideration of **Resolution No. 2015-65** Approving the Appointment of Dean Lundell as Finance Director  
*(The proposed Resolution approves the appointment of Dean Lundell to the position of Finance Director for Cottonwood Heights)*
    - 6.2 Consideration of **Resolution No. 2015-66** Authorizing Eminent Domain Proceedings (Easement at 1657 East Creek Road, Cottonwood Heights)  
*(This Resolution authorizes the city to acquire an easement using eminent domain in order to repair a "sink hole" and maintain a drain at 1657 East Creek Road)*

- 6.3 Consideration of **Resolution No. 2015-67** Approving an Interlocal Agreement between Salt Lake County and Cottonwood Heights for the Paving of the Intersection of Creek Road and Highland Drive  
*(The proposed Resolution will coordinate the paving of the intersection at Creek Road and Highland Drive between the two entities responsible for the intersection.)*
- 6.4 Consideration of **Resolution No. 2015-68** Approving an Agreement Between Rocky Mountain Power and Cottonwood Heights for the Relocation of Power Poles Located at the Intersection of Fort Union and Highland Drive  
*(The intersection of Highland and Fort Union will undergo major renovation in 2016. In anticipation of those changes, certain power poles in that vicinity will need to be relocated. This agreement sets forth the terms of that relocation).*
- 6.5 Consideration of **Resolution No. 2015-69** approving an agreement with Rocky Mountain Power for an underground connection for electrical power on 2300 East and Bengal Blvd.  
*(This agreement refers to the requirement for providing power to the new City Municipal Center)*
- 7.0 **CONSENT CALENDAR**
- 7.1 Approval of Minutes for August 11 & 25; and September 8 & 22
- 8.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

**PUBLIC COMMENT PROCEDURE**

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*On Monday, October 26, 2015, at 3:00 a.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 26<sup>TH</sup> DAY OF OCTOBER 2015

Linda Dunlavy, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@ch.utah.gov](mailto:ldunlavy@ch.utah.gov)*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, October 27, 2015**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6.00 p.m.**
1. **Review Agenda for Business Meeting (10:00)**
  2. **Public Relations Report (30:00)**
    - a. Media Coverage  
*(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events.)*
    - b. City Newsletter  
*(A review of the upcoming articles for future editions.)*
    - c. Social Media Policy  
*(Public Relations Specialist, Dan Metcalf, will lead a discussion about implementing a City social media policy)*
  3. **Public Works Report (20:00)**
    - a. Terracare Work Schedule  
*(Public Works Director Mike Allen will report on current public works activities.)*
    - b. Bengal Blvd. Project Update  
*(Staff will update the Council on the timeline for finalizing the Bengal Blvd project)*
  4. **Planning and Economic Development Report (20:00)**
    - a. PDD Zone Feedback  
*(Economic Development Director, Brian Berndt, will report on feedback since passage of the PDD Zone)*
    - b. Rezoning Applications  
*(Planning Director, Brian Berndt, will report on the status of recent rezoning applications)*
  5. **Public Safety Reports (60:00)**
    - a. Unified Fire Authority  
*(Report from Assistant Chief Mike Watson on events of the week)*
    - b. Police Department  
*(Report from Assistant Chief Paul Brenneman on noteworthy events of the week.)*
      1. News Clips Related to Police Department Items  
*(Staff will review media coverage as it relates to the Police Department and discuss any responses that are deemed appropriate.)*
      2. Law Enforcement and Criminal Justice Interim Committee  
*(Staff will report on the interim committee meeting held October 21st)*
  6. **City Manager/Assistant City Manager Report (30:00)**
    - a. New City Hall Construction Report  
*(City Manager John Park, will provide the Council with a report on the progress of the new City Hall.)*

- b. Leadership and Self Deception Training  
*(Staff will report on executive staff training held October 26-27)*
- c. Conference of Mayors  
*(City Manager John Park will report on the COM meeting held October 22)*

- 7. **Mayor/City Council Reports (20:00)**
  - a. Wasatch Front Waste and Recycling District Board Meeting – Councilman Bracken  
*(Councilman Bracken will report on the recent Wasatch Front Waste and Recycling District Board meeting)*
  - b. Jordan River Commission Meeting – Councilman Tyler  
*(Councilman Tyler will report on the meeting held October 22)*
- 8. **Calendar of Events (5:00)**
  - a. Councilmember Schedules for the next week/2015 Calendar
  - b. Monster Mash – October 30 at Cottonwood Heights Recreation Center
  - c. Municipal Elections – November 3 – No City Council Meeting
  - d. City Holiday Party – December 9 at the Gathering Place, Gardner Village
  - e. Volunteer Appreciation Dinner – January 23
- 9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
- 10. **ADJOURN**