



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, August 24, 2010**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.    1.0    **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
- 2.0    **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)*
- 3.0    **REPORTS/PRESENTATIONS**
- 3.1    **Recognition of Planning Commissioner JoAnn Frost**  
*(The City Council will recognize JoAnn Frost for her service as an original member of the Planning Commission)*
- 3.2    **Standing Monthly Reports**
1. Finance Report - Director Steve Fawcett  
*(Presentation of the city's budget status through the month of July)*
2. Unified Fire Report – Assistant Chief Mike Watson  
*(Report by Assistant Chief Watson of medical and fire calls responded to in Cottonwood Heights during the month of July as well as other informational items from the Unified Fire Authority)*
- 4.0    **ACTION ITEMS**
- 4.1    **Consideration of Resolution No. 2010-47 Approving Entry into an Interlocal Cooperative Agreement with Salt Lake County for the Transfer of Certain Parks and Tax Parcels**  
*(Several parcels of property titled to Salt Lake County are being transferred to Cottonwood Heights for management including Berry Hill and Golden Hills parks)*
- 5.0    **CONSENT CALENDAR**
- 5.1    Approval of July 27 and August 10, 2010 Minutes
- 6.0    **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

*On Monday, August 23, 2010, at 2:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 26<sup>TH</sup> DAY OF JULY*

*Linda W. Dunlavy, City Recorder, CMC*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@cottonwoodheights.utah.gov](mailto:ldunlavy@cottonwoodheights.utah.gov)*



## **NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA**

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at 6:00 p.m. on Tuesday, August 24, 2010, in the Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah.

- 6:00 p.m.
1. **Review of Business Meeting Agenda**
  2. **Media Coverage Report**  
*(Public Relations Specialist Stephanie Archibald will provide a report on media coverage of city events and citizens as well as City Newsletter publication plans for September)*
    - a. **Discussion of Media Relations Policy**  
*(The city council will review the current policy of who speaks on behalf of the city to the media)*
  3. **Public Works Report**
    - a. **Request from High Danish Condominiums Homeowners**  
*(The High Danish Condominiums Homeowners, 3132 East High Danish Circle are requesting that the City consider accepting the private street and making it public for the purpose of maintenance and other services)*
    - b. **Kings Hill Storm Drain**  
*(Public Works Director Mike Allen will update the Mayor and Council on the repairs to a storm drain line crossing at Kings Hill Drive)*
    - c. **Asphalt Work Notices**  
*(Public Works Director Mike Allen will review the new notices that will be delivered to residents prior to any asphalt work on city streets)*
    - d. **Privacy Wall for Old Mill Pond**  
*(Council will discuss bids received for completion of Privacy Wall on South side of Old Mill Pond and Trail)*
  4. **Planning Department Report**
    - a. **Office Space and Office Furniture**  
*(Community and Economic Development Director Michael Black will review the proposal and costs for the additional office space and furniture)*
    - b. **Review of August 18<sup>th</sup> Planning Commission Meeting**  
*(Staff will review the items discussed at the August 18<sup>th</sup> Planning Commission meeting)*
  5. **Public Safety Reports**
    - a. **Unified Fire Authority**  
*(Report from Assistant Chief Mike Watson on events of the week)*
    - b. **Police Department**  
*(Report from Chief Robby Russo on noteworthy events of the week)*
      1. **New Opening**
      2. **Finger Print Machine Grant**

6. **City Manager's Report**

a. Emergency Planning Update

1. Governance Subcommittee

2. CEEP Training in Sandy

*(The City Manager will review the Critical Employees Emergency Training meeting she attended August 19<sup>th</sup> in Sandy)*

b. Personnel Policies

1. PTO – Accrual of Seven Years to 65% Vesting

2. PTO Buy Out Schedule at Fiscal Year End Instead of November

3. Random Drug Testing to Include All Employees

4. Clarification of Call Out Pay for Police Civilians and Public Safety Employees

5. Pay for Working Holidays for Sworn Officers and Civilians

7. **Mayor/City Council Reports**

a. Monthly Cottonwood Heights Parks and Recreation Meeting – Councilman Tyler

*(Councilman Tyler will report on the joint monthly meeting held August 19<sup>th</sup>)*

b. Transcom Meeting – Mayor Cullimore

*(Mayor Cullimore will report on the Transcom Meeting held August 18<sup>th</sup>)*

c. UFA Finance Committee Meeting – Mayor Cullimore

*(Mayor Cullimore will report on the finance committee meeting held groundbreaking for the newest UFA fire station on July 21st)*

d. Report on Sanitation Board Meeting – Councilwoman Omer

*(Councilwoman Omer represents the city on the County Sanitation District Board and will report on the August meeting)*

8. **Calendar of Events**

a. Youth City Council Dinner – August 31<sup>st</sup>

b. Labor Day September 6<sup>th</sup> – Offices Closed

c. Emergency Preparedness Fair – September 11<sup>th</sup>

d. Utah League Annual Conference – September 15-17

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**