



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, November 14, 2017**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
 - 2.0 **ACKNOWLEDGMENTS**
 - 2.1 **Introduction of the newest member of the Cottonwood Heights Police Department, Officer Michael Fullwood.**
(Police Chief Robby Russo will introduce the newest member of his police force, Officer Michael Fullwood.)
 - 2.2 **Introduction of Honorary Police Colonels Mike Norseth and Kirk Umphrey.**
(Police Chief Robby Russo will introduce Cottonwood Heights Honorary Police Colonel Mike Norseth and Honorary Police Colonel Kirk Umphrey.)
 - 3.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 4.0 **PUBLIC COMMENT**
 - 4.1 **Proposed “Planned Development District Zone” Map Change**
(Public Comment will be taken on the proposed change to the Planned Development District zoning map. The proposal is to include properties north of Fort Union Boulevard along the west side of 1300 East to the on-ramp to I-215; excluding the single family neighborhood.)
 - 5.0 **PUBLIC HEARING**
 - 5.1 **Annual Operating and Capital Budget Proposed Amendment for the 2017-2018 Fiscal Year.**
(Mr. Dean Lundell, Finance Director, will introduce a proposed amendment to the Annual Operating and Capital Budget Amendment for the 2017-2018 Fiscal Year.)
 - 6.0 **STANDING MONTHLY REPORTS**
 - 6.1 **Police Report – Police Support Supervisor Candie Terry**
(Review of the Police Department statistics for the month of October.)
 - 6.2 **Public Works Report – Public Works Director Matt Shipp**
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)

7.0 **ACTION ITEMS**

- 7.1 Consideration of **Ordinance 282** Amending Code Section 19.82.100 and Code Chart 19.82.03-01 Concerning PFEDS Monument Signs. *(This ordinance will amend section 19.82.100 and chart 19.82.03-01 of the city's code of ordinances concerning the signable area, maximum height and setback of public facilities electronic display signs.)*
- 7.2 Consideration of **Ordinance 283** Adopting an Amended Budget for 2017-2018. *(This ordinance will approve an amendment to the city's budget for the 2017-2018 fiscal year.)*
- 7.3 Consideration of **Resolution 2017-61** Approving A Proposed Fee Increase for the Wasatch Front Waste and Recycling District. *(Wasatch Front Waste and Recycling District [WFWRD] provides garbage collection and recycling services within a geographic area that includes the city. In order to increase its basic service charge, WFWRD must first obtain written approval of a majority of the entities that have representation on WFWRD's governing board, including the city. This resolution will constitute the city's written approval of WFWRD's request for a \$2.25/month increase in its base fee; a \$2.00/month increase in its fee for each additional garbage can; and a new services fee of \$3.00/month for each additional recycling can, with such increases to be effective 1 January 2018.)*

8.0 **CONSENT CALENDAR**

- 8.1 Approval of the City Council Business minutes of September 26. Also, approval of the City Council Work Session minutes for October 24 and November 7.

9.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **6:00 p.m.** on **Tuesday, November 14, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Presentation from Wasatch Front Waste and Recycling (WFWRD). (15:00)**
(Pam Roberts, executive director of the WFWRD annually meets with the City Council to discuss issues relating to the district budget. This year there is scheduled a rate increase and Ms. Roberts will discuss this and other issues.)
 2. **Review of Business Meeting Agenda (15:00)**
(Mayor Cullimore will review the upcoming Business meeting agenda with the City Council.)
 3. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and city events.)
 4. **Community and Economic Development (45:00)**
 - a. **Appeal Authority/Board of Adjustment Reorganization**
(Staff will lead a discussion on a proposed reorganization of the city's land use appeal authority, which currently is the city's board of adjustment.)
 - b. **ADUs Public Forum**
(Staff will lead a discussion on the recently held public forum regarding the proposed Accessory Dwelling Units ordinance.)
 - c. **Development Activity Report**
(Staff will present to the City Council the development activity report for October listing all current development projects in the city.)
 5. **Public Works Report (10:00)**
 - a. **Public Works Projects**
(Matt Shipp, Public Works Director, will report on public works projects from this past week.)
 6. **Public Safety Reports (20:00)**
 - a. **Unified Fire Authority**
(Report from UFA Assistant Fire Chief Mike Watson on events of the week.)
 - b. **Police Department**
(Report from Police Assistant Chief Paul Brenneman on noteworthy events of the week.)
 7. **City Manager/Assistant City Manager Report (45:00)**
 - a. **Review of Staff Communications**
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)
 - b. **City Council Internal Policies**
(City Recorder, Paula Melgar, lead the discussion on a proposed policy for public comment in public meetings as well as other sections of the City Council Internal Policies.)

c. **Report on Municipal Election**

(City Recorder, Paula Melgar, will report on the recent Municipal Election results and upcoming dates to remember related to this election process.)

8. **Mayor/City Council Reports (10:00)**

a. **Historic Committee Meeting – Councilman Peterson**

(Councilman Peterson will report on the recent Historic Committee meeting.)

b. **Transcom Meeting – Mayor Cullimore**

(Mayor Cullimore will review his participation in the Wasatch Front Regional Council Transportation Committee meeting held on November 2nd)

9. **Calendar of Events**

Councilmember Schedules for the next week / 2017-2018 Calendar:

a. **No City Council Meetings: Dec 5 & 26**

b. November 1st through the 30th – Cottonwood Heights Business

Association Donation Drive for The Road Home at Midvale Center

c. November 16 – 5:30 pm – Wasatch Boulevard Planning Open house

d. November 23 – 7 a.m. – Thanksgiving 5K at the Recreation Center

e. November 23-24 – City Hall will be closed for Thanksgiving

f. November 27 – 5 to 7 p.m. – “Light the Night” Tree-Lighting Ceremony and Gift Boutique at City Hall

g. December 5 – City Employees Christmas Party

h. December 15 – Noon to 2:00 pm – Cottonwood Heights Business Association Sub For Santa Open House

i. December 16 – 7 p.m. – “A Country Christmas” Holiday Concert, featuring Joshua Creek at Butler Middle School

j. December 25 – City Hall will be closed for Christmas

k. January 1 – City Hall will be closed for the New Year

l. January 2, 2018 – Newly Elected Officials Swearing-in Ceremony

m. January 4, 2018 – 4:00 – 8:00 p.m. Open House for Mayor Kelvyn Cullimore and Councilman Tee Tyler who are leaving office.

n. January 24, 2018 – Local Officials Day at the Utah State Legislature

o. January 27, 2018 – Volunteer Appreciation Dinner

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**

On Monday, November 13, 2017 at 3:50 P.M. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City’s website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 13th day of November, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)