



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m. on Tuesday, August 23, 2016**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 3.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**
 - 3.1 **Standing Monthly Reports**
 - a. **Monthly Financial Report – Finance Director Dean Lundell**
(Finance Director, Dean Lundell, will provide a report of the city finances for July 2016)
 - b. **Unified Fire Report – Chief Mike Watson**
(Report by UFA Acting Chief Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of July as well as other informational items from the UFA.)
 - 4.0 **ACTION ITEMS**
 - 4.1 Consideration of **Resolution 2016-73** Approving the Purchase of Radios for the City's Public Works Department.
(This resolution approves the acquisition of two-way radios for use in the City's snow plows and other Public Works vehicles.)
 - 4.2 Consideration of **Resolution 2016-75** Approving a Master Services and Purchasing Agreement with Taser International, Inc. for Police "Body Cameras" and Related Hardware, Software and Services.
(This resolution approves the City's entry into a master contract under which the City plans to purchase "body cameras" for its police force.)
 - 4.3 Consideration of **Resolution 2016-76** Accepting Chase Bank's Financing Bid for the Lease Purchase of \$2,519,243 in Public Works Equipment.
(Chase Bank was the successful bidder to provide lease-purchase financing for most of the City's fleet or Public Works vehicles. This Resolution accepts that bid.)
 - 5.0 **CONSENT CALENDAR**
 - 5.1 Approval of Minutes for July 19 and 26, 2016 Business Meeting & Work Session. Also, the August 9th Business Meeting.
 - 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Friday, August 19, 2016, at 4:10 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 19th DAY OF AUGUST, 2016

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, August 23, 2016**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (10:00)**
 2. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events as well as newsletter information.)
 3. **Public Works Report (30:00)**
 - a. Ongoing Public Works Operations.
(Matt Shipp, Public Works Director, will give the Council an update on current and upcoming public works projects.)
 - b. Transitioning Public Works
(Matt Shipp, Public Works Director, will update the Council on the progress to transition providing public works from contracting with TerraCare to self-providing as well as plans for development of the city's public works site on 3000 East.)
 4. **Planning and Economic Development Report (20:00)**
 - a. Architecture Review Commission meeting of August 24, 2016
(Staff will review agenda items for the upcoming Architecture Review Commission meeting.)
 - b. Planning Commission meeting of August 31, 2016
(Staff will review agenda items for the upcoming Planning Commission meeting.)
 - c. Upcoming Board of Adjustment meeting of September 1, 2016
(Staff will review the agenda for the upcoming Board of Adjustment meeting.)
 5. **Public Safety Reports (15:00)**
 - a. Unified Fire Authority
(Report from Acting Chief Mike Watson on events of the week)
 - b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week)
 6. **City Manager/Assistant City Manager Report (40:00)**
 - a. New City Hall Construction Report
(City Manager John Park, will provide the Council with a report on the progress of the new City Hall and update the Council on the City Council Conference room which will be used for work sessions.)

b. **Review of Staff Communications**

(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report was made.)

c. **Policy on Public Use of the New City Hall Facilities**

(Bryce Haderlie, Deputy City Manager, will lead a discussion about a proposed policy governing the public use of the new city hall facility.)

7. **Mayor/City Council Reports (30:00)**

a. **Transcom – Mayor Cullimore**

(Mayor Cullimore is an appointed member of Transcom, the transportation committee of Wasatch Front Regional Council and will report on their recent meetings and projects related to Cottonwood Heights.)

b. **Ribbon Cutting Committee- Councilman Mike Peterson**

(Councilman Peterson will report on the proposed events for the new city hall ribbon cutting event of September 29.)

c. **Brighton High Back to School breakfast - Mayor Cullimore**

(Mayor Cullimore will report on this event held on Friday, August 19, 2016.)

d. **Teacher Appreciation Luncheon**

(Council will review the recent Teacher Appreciation Luncheon held to honor Teachers of the Year in Cottonwood Heights)

e. **Butler Elementary Open House and Ribbon Cutting**

(Council Members attended these events and will discuss their participation)

8. **Calendar of Events (10:00)**

Councilmember Schedules for the next week/ 2016 Calendar:

a. Aug. 13-Sept. 2 - Area cleanup dumpsters from Wasatch Front Waste and Recycling District will be delivered to neighborhoods

b. August 20-31 – “Bites in the Heights” Tasting Tour

c. August 24 – Start of School

d. August 24 – CHPD Awards Banquet; 6 p.m.

e. August 30 – No City Council meetings

f. September 7-8 – City Hall will be closed for move to new City Hall

g. September 9 – New City Hall will open for business as usual

h. September 10 – Big Cottonwood Canyon Marathon

i. September 14-16 – ULCT Fall Conference

j. Sept. 17 – Bark in the Park Mountview Park from 10 am till 1 pm

k. September 29 – City Hall Grand Opening & Ribbon Cutting - 4:00 pm

l. Oct. 12 – City Council/Historic Comm. Mtg; 5:30 pm Union Cemetery

m. October 13 – Youth City Council Annual Dinner, 6:00 p.m. City Hall

n. December 6 – City Employees Christmas Party

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**