



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, May 15, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Employee Benefits for FY12-13 (30:00)**
(Sergio Herrera, Moreton & Co. and Kellie Challburg, city Benefits Coordinator, will review options regarding funding of employee health benefits.)
 2. **Public Relations Report (15:00)**
 - a. **Media Coverage**
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. **Valley Journal**
(A review of the upcoming articles for future editions)
 3. **Public Works Department Report (15:00)**
 - a. **Highland Drive Water Main Break**
(Mike Allen, City Public Works Director, will provide a report on the water main rupture on Highland Drive at Little Cottonwood Creek and time to complete repairs)
 - b. **Big Cottonwood Canyon Trail**
(Weekly update on the status of progress toward bidding out the final phase of the trail to continue eastbound under Wasatch Blvd.)
 - c. **Kings Hill Drive Traffic Calming Request**
(A petition has been submitted requesting the city address the issue of speeding on Kings Hill Drive and Kings Cove Drive. The request will be reviewed per the City's traffic calming policy)
 4. **Planning Department Report (60:00)**
 - a. **Planning Commission**
 1. Discussion of the findings of fact submitted by the property owners and neighbors for consideration by the Planning Commission regarding granting of a Conditional Use Permit for the proposed Cottonwood Corporate Center development at approximately 2855 Cottonwood Parkway.
 2. Proposed sign ordinance amendment being discussed with the Planning Commission
(City Attorney, Shane Topham and Planning Director, Brian Berndt, will provide reports on these items to the City Council in anticipation of the Planning Commission meeting on May 16th)
 - b. **Mountview Park**
 1. Grand Opening Ceremony
 2. Construction Wrap Up
(Staff will provide an update to the grand opening and final construction of Mountview Park)

5. **Public Safety Reports (30:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 1. UFA Board Meeting
(Mayor Cullimore and Chief Watson will report on the Board meeting held May 15th)
 - b. Police Department
(Report from Chief Russo on noteworthy events of the week)
 1. Report on Graffiti damage to covered bridge on BCC trail
 2. DARE Graduations at area elementary schools

6. **City Manager's Report (45:00)**
 - a. Emergency Planning Update
 1. After Action Report Meeting
(Agencies involved in the Utah Shakeup will review the earthquake drills in their communities)
 2. Region Two Planning and Exercise Workshop
(FEMA training for three year training plan required by Homeland Security)
 - b. Budget Review
(A reminder of the timeline for reviewing the tentative budget will be reviewed)
 - c. Local Road Sponsorship Program for Litter Control
(A local business would like to Adopt Danish Road for litter control. Council will discuss creating a program)

7. **Mayor/City Council Reports (45:00)**
 - a. Emergency Preparedness Meeting – Councilman Shelton
(This monthly meeting was held May 10 to review progress in the city's emergency planning)
 - b. Economic Development Corporation of Utah – Mayor Cullimore
(The Planning Department, Mayor and City Manager met with our economic development partners)
 - c. Cottonwood Heights Parks and Recreation Service District Coordination Meeting – Councilman Bracken
(Projects and joint events are coordinated at this monthly meeting)
 - d. Butlerville Day Committee Meeting – Councilman Peterson
(Report on meeting held May 10)
 - e. South Salt Lake Valley Mosquito Abatement Board – Councilman Tyler
(Report on recent board meeting will be given)

8. **Calendar of Events (10:00)**
 - a. Mountview Park Dedication – May 19 @ 9:00 a.m.
 - b. Movies in the Park – June 15 @ Bywater Park
 - c. Early Voting – June 12 – 22 (10 a.m. - 4 p.m. weekdays)
 - d. Emergency Fair – June 23 at Mill Hollow Park
 - e. Movies in the Park – July 13 at Mill Hollow Park
 - f. Butlerville Days – July 24 @ Butler Park
 - g. Cinderella Production Dates – July 25-28 and July 30

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**

On Monday, May 14, 2012, at 4:00 a.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 14TH DAY OF MAY 2012

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. Reasonable accommodations for individuals in need of language interpretation service can be provided upon request. For assistance, please call the City Recorder's office at 801-944-7021 at least three days in advance. TTY/TDD users should call 7-1-1.

If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@ch.utah.gov