



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, December 18, 2012**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
  - 2.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the Deputy City Recorder prior to noon the day before the meeting)*
  - 3.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**  
**Financial Reporting**  
Presentation of Fiscal Year 2012 Comprehensive Annual Financial Report  
*(The city auditors, Larson & Rosenberger LLC, and the City Finance Director, Steve Fawcett, will present the audit findings and comments on the city's financial statements for the year ending June 30, 2012, which must be filed with the State Auditor's office by the end of December.)*  
**Standing Monthly Reports**
    1. Monthly Financial Report – Finance Director Steve Fawcett  
*(The finance department will provide a report of the city budget as of November 30, 2012)*
    2. November Police Report – Sheila Jennings  
*(Review of the Police Department statistics for the month of November)*
    3. Unified Fire Report – Assistant Chief Mike Watson  
*(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights stations during the month of November as well as other informational items from the Unified Fire Authority)*
  - 4.0 **ACTION ITEMS**
    - 4.1 Consideration of **Ordinance No. 197** Adopting the Annual Meeting Schedule for 2013  
*(The city is required to adopt and publish an annual meeting schedule each year. This ordinance meets that requirement for calendar year 2013)*
    - 4.2 Consideration of **Resolution No. 2012-68** A Resolution Indicating the City's Intent to Adjust its Common Boundary with City of Holladay; Providing for the Publication of a Notice of Public Hearing and the Holding of a Public Hearing; and Providing for Related Matters  
*(The city is considering making minor boundary adjustments with Holladay along 3000 East and 6360 South. The resolution initiates the process)*

- 4.3 Consideration of **Resolution No. 2012-69** A Resolution Indicating the City's Intent to Adjust its Common Boundary with Sandy City; Providing for the Publication of a Notice of Public Hearing and the Holding of a Public Hearing; and Providing for Related Matters

*(The city is considering making minor boundary adjustments with Sandy along Creek Road. The resolution initiates the process)*

5.0 **CONSENT CALENDAR**

Approval of Minutes for November 20, 2012, November 27, 2012 and December 4, 2012

6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*On Monday, December 17, 2012, at 5:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 17<sup>TH</sup> DAY OF DECEMBER 2012

Kory Solorio, Deputy City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, Deputy City Recorder, at (801)944-7020 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the Deputy City Recorder no later than Tuesday at noon. Comments can be emailed to [ksolorio@ch.utah.gov](mailto:ksolorio@ch.utah.gov)*

*Special accommodations for the hearing or visually impaired will be made upon a request to the office of the Cottonwood Heights Recorder (801-944-7020). We would appreciate notification two working days prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, December 18, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review Business Meeting Agenda (10:00)**
  2. **Legislative Update – Brian Allen (30:00)**  
*(Brian Allen, Cottonwood Heights State Lobbyist,, will review the upcoming legislative session and issues important to Cottonwood Heights)*
  3. **Public Relations Report (15:00)**
    - a. **Media Coverage**  
*(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)*
    - b. **Valley Journal**  
*(A review of the upcoming articles for future editions)*
  4. **Public Works Report (30:00)**
    - a. **Big Cottonwood Canyon Trail**  
*(Public Works Director Mike Allen will review updates on the construction of the Big Cottonwood Canyon Trail)*
    - b. **Traffic Calming Manual**  
*(Public Works Director Mike Allen will review changes to the Traffic Calming Manual and discuss them with the council for approval)*
    - c. **Days of 47 Parade**  
*(Public Works Director Mike Allen will review the theme for the Days of 47 Parade and discuss the city float theme and décor with the Council)*
  5. **Planning Department Report (45:00)**
    - a. **Mountview Park**  
*(Council will review plans for a new plaque for Mountview Park )*
    - b. **Planning Commission Meetings**  
*(Staff will review the December 5 and January 16 Planning Commission meetings including the adoption of proposed design guidelines for the city's gateway overlay zones adopted at their December 5<sup>th</sup> meeting)*
    - c. **Community Outreach**  
*(Staff would like to discuss some community outreach options with the council)*
    - d. **EDCUtah Marketing Grant**  
*(Staff is applying for a matching grant from EDCUtah for the City's business development campaign and seeks approval from the council)*

6. **Public Safety Reports (30:00)**
  - a. Unified Fire Authority  
*(Report from Assistant Chief Mike Watson on events of the week)*
  - b. Police Department  
*(Report from Chief Robby Russo on noteworthy events of the week)*
    1. Graffiti Ordinance  
*(Chief Russo will review and discuss a proposal for a graffiti ordinance with the council)*
    2. Property Room Evidence Update  
*(Chief Russo will review the numbers for evidence sold through propertyroom.com)*
    3. Sub for Santa  
*(Chief Russo will update the council on Sub for Santa sponsored by the City)*
  
7. **City Manager/Deputy City Manager Reports (30:00)**
  - a. Emergency Planning
    1. Communications Specialists Meeting  
*(The communications specialists met to discuss improvements for the netguard van)*
    2. Emergency Operations Plan  
*(A review of updates to the Emergency Operations Plan has been completed and will be reviewed)*
  - b. Review of Options for Precinct Changes  
*(Two precincts in the city are affected by the census and redistricting. The city council will review options to bring the city into compliance before the next election)*
  - c. Events
    1. Volunteer Appreciation Dinner  
*(Review and discuss candidates from the volunteer committees to be considered for awards)*
  - d. New City Manager Transition  
*(The City Manager will lead a discussion on the transition plan for the new city manager)*
  
8. **Mayor/City Council Reports (60:00)**
  - a. Legislative Policy Committee – Councilman Tyler  
*(Councilman Tyler will report on ULCT Legislative Policy Committee meeting held December 10)*
  - b. South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tyler  
*(Councilman Tyler will report on the meeting held December 10)*
  - c. Conference of Mayors - Mayor Cullimore  
*(The monthly meeting of the valley Mayors was held in Riverton)*
  - d. Arts Council – Councilman Shelton  
*(The City's Arts Council met and made several important decisions regarding Arts in the community for 2013)*
  - e. Golden Hills Park Site Plan Discussion - Councilman Tyler and Councilman Peterson  
*(Two officials met with citizens to discuss considerations for the upcoming site plan for the unfinished portions of the park)*
  - f. Audit Committee – Mayor Cullimore and Councilman Shelton  
*(The Audit Committee reviewed the Auditors report and will discuss specific)*
  - g. 3000 East Wall – Councilman Peterson  
*(Councilman Peterson will report on a meeting regarding the wall at 3000 East 6600 South held December 14)*
  
9. **Calendar of Events (10:00)**
  - a. City Offices Closed for Christmas holiday – December 24 & 25
  - b. City Offices Closed for New Year holiday – January 1

- c. Luncheon with Legislators – January 8 at noon
- d. City Offices Closed for Martin Luther King Day – January 21
- e. Volunteer Appreciation Banquet – January 26
- f. Local Officials Day at the Legislature – January 30
- g. City Offices Closed for Presidents Days – February 18

- 10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
- 11. **ADJOURN**