



## Mayor and City Council Retreat Agenda

**January 31<sup>st</sup>, 2023, at 8:30 AM**

### **Market Street and Grill**

2985 East Cottonwood Pkwy

Salt Lake City, UT 84121

#### **The agenda will be as follows:**

- | 1. Welcome and Introduction 8:30 – 8:40 am
  
2. Review of Year-End Report and 2022 Strategic Initiative Progress 8:40 – 9:15 am
  
3. Current Project Updates 9:15 – 10:00 am
  - Ferguson Park
  - Public Works Building
  - Bengal Blvd. – Trail/Crosswalk Project
  - General Plan and Form-Based Code
  - Public Safety Advisory Committee
  - Hillside Plaza Due Diligence – Hillside Plaza Master Plan/Development Plan
  - Ft. Union and Bengal Blvd. Intersection – Federal Aid
  - Ferguson Canyon Parking – (Federal Aid)
  - HAWK Signal at Ft. Union – (Federal Aid)
  - 2700 East Sidewalk Improvements
  - 1700 East Sidewalk -Improvements
  - Trail and Crosswalk by Brighton High School
  - City Striping
  - Ft. Union Crack Sealing and Repairs
  - Big Cottonwood Canyon Trail Reconstruction and Wayfinding
  - Manhole Raising and Inspection
  - Stormwater Cleaning and Camera

- Fort Union Boulevard Sidewalk and Bike Lane Projects
- Community Renewable Energy Program Participation
- Doverhill Drive Park

4. General City Council Discussion Items: 10:00 – 10:30 am  
*Break* 10:30 – 10:45 am

Items	Description:
<b>City Council Policy &amp; Procedures review</b>	Tim Tingey will provide an overview of the document, and City Council will discuss any modifications to the document.
<b>City Council Upcoming Seminars/Conferences</b>	Tim Tingey and Beatriz Mayorga will provide an overview of the upcoming conferences and schedules for the City Council and Mayor to participate in.
<b>Council Meeting Day Change</b>	Council Meeting Date Change Discussion – March 6 <sup>th</sup>
<b>City Council and Mayor Newsletter Schedule</b>	

5. Review of Five-Year Financial Projections  
 And Capital Improvement Plan 10:45 – Noon  
 By Tim Tingey and Scott Jurges

*Break/Lunch* 12:00 – 1:00 pm

6. Transportation Master Plan Discussion 1:00 – 1:30 pm

7. Strategic Initiative Discussion – 2023 1:45 – evening  
or until finished.

**Revenue Options:**

Items:	Description:	Estimated Revenue
<b>Telecom Franchise Tax:</b>	Questions include options for the percentages and funds collected and comparisons with other communities in the state.	\$300,000 - \$350,000
<b>Grants:</b>	Pursue TRCC, ZAP, Wasatch Front Regional Council, and Utah Outdoor Recreation grants, safe walking routes, outdoor recreation, open space, land conservation, and corridor preservation funding opportunities.	

<b>Increase Taxes:</b>	Will be reviewed in the 5-year financial projection discussion.	
<b>State Legislature Road Funding</b>	Will continue to receive ¼ of ¼ funding from state appropriates. Seek additional ARPA and grant funding through lobbying efforts.	
<b>Fire Special Service District Creation</b>	Review of <del>P</del> pros and <del>C</del> cons of establishing this district	

**Base Funding Proposals:  
(Ongoing inclusion in the base budget each year)**

<b>Items:</b>	<b>Description: Year 1 of 5-<del>y</del>Year Plan - This is the second five-year road maintenance plan. (This list may be altered due to construction cost fluctuations, existing pavement conditions, and project priorities.)</b>	<b>Estimated Cost</b>
<ul style="list-style-type: none"> <li><b>Pavement Recommendations:</b></li> </ul>	<ul style="list-style-type: none"> <li><b>Prospector Drive Area</b></li> <li><b><del>Grandue</del>Grandeur Drive Area</b></li> <li><b>Towne Drive Area</b></li> </ul>	<ul style="list-style-type: none"> <li>\$1,340,008</li> <li>\$430,187</li> <li>\$619,049</li> </ul>
<ul style="list-style-type: none"> <li><b>Main Road Maintenance:</b></li> </ul>	<ul style="list-style-type: none"> <li><b>Bengal Boulevard – Chip Seal</b></li> <li><b>Union Park Ave – Chip Seal</b></li> </ul>	<ul style="list-style-type: none"> <li>\$436,128</li> <li>\$174,451</li> </ul>
<ul style="list-style-type: none"> <li><b>Maintenance Projects for <del>a</del>All <del>o</del>ther Roads in FY 23/24</b></li> </ul>		\$400,000
<b>VECC Fee Increase</b>	Based on the board’s consideration of a change in the assessment.	Undetermined
<b>Unified Fire Authority Contract Increase:</b>	There will likely be <del>a</del> -an increase as part of our contract with UFA.	
<b>Staff Compensation:</b> Continue merit program. Cost of living considerations.	<ul style="list-style-type: none"> <li>6.5% COLA: Matches December 2022 CPI-U</li> <li>MERIT:</li> <li>Health and dental 5% increase:</li> </ul> <p>Worker Compensation Increase: None Anticipated</p>	<ul style="list-style-type: none"> <li>\$655,000</li> <li>\$205,000</li> <li>\$50,000</li> </ul>

**Funding Consideration Priorities:**

<b>Capital/Infrastructure Items: Public Works</b>	<b>Description: Projects for Consideration</b>	<b>Estimated Cost</b>
<b>Waterway Reconstruction</b>	There are requests each year to replace steep slope waterways in various city locations. -This will begin a program of replacement of these steep waterways. The one proposed for is:  a) Cory Hill Circle	\$225,000
<b>Americans with Disabilities Act (ADA) replacement program:</b>	This will be a program to upgrade ADA ramps at various crossings throughout the city.	\$50,000 per year

<b>Speed Radar Signs</b>	As the city moves towards more traffic calming, one of the methods that has been shown to work in some cut-thru neighborhoods <del>are</del> <u>is</u> interactive radar speed signs. -Presently we have 25 of these signs throughout the city. -This proposal will add 10 new signs with locations to be determined on a needed basis.	\$25,000
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### Additional Funding Consideration Priorities:

<b>Items: Public Works</b>	<b>Description:</b>	<b>Estimated Cost</b>
<b>City Hall Plaza Improvement</b>	This project will open the plaza on the corner of 2300 East and Bengal Blvd. to more community use. <del>We Pproposeing</del> installing more power to various locations, installing a new city hall sign in the corner <del>as well as the removal of and removing</del> the old signs and other items.	\$50,000
<b>Building Maintenance and Custodial</b>	A full-time maintenance/custodial staff that can take care of the day-to-day needs of the building and the future public works facility. -Possible duties include cleaning, painting, patching, repairing, and <del>maintainigenanee of</del> the restrooms, managing the contractors that work on the facility, city hall weekly lawn maintenance and weeding, city hall and police parking lot snow plowing and sidewalks, etc.	
<b>Engineering Staffing</b>	Based on the projected projects for the coming years, the Engineering Division of Public Works needs a full-time engineer and a full-time construction inspector.	
<b>Staff Sustainability</b>		
<b>Items: Community and Economic Development</b>	<b>Description:</b>	<b>Estimated Cost</b>
<b>Bonneville Shoreline Trail Trailhead</b>	As recommended by the Parks, Trails and Open Space Committee, pursue grant funding to create a plan and construct Bonneville Shoreline Trail trailhead improvements on the 26-acre open space parcel at 9361 S North Little Cottonwood Canyon Road.	
<b>East Jordan Canal Trail</b>	As recommended by the Parks, Trails and Open Space Committee, begin discussions with Salt Lake City Public Utilities to determine the feasibility of extending the existing trail along open portions of the canal.	
<b>Campaigns</b>	As recommended by the Parks, Trails and Open Space Committee, a continuation of public information campaigns relative to parks, trails, and open spaces in the city.	

	<ul style="list-style-type: none"> <li>Development of additional historic walking routes brochures, regular newsletter articles, Butlerville Days participation, etc.</li> </ul>	
<b>Other Considerations:</b>		
<b>Community Room Floor Replacement</b>	Consider changing the floor to a LVT <del>F</del> flooring ( <del>L</del> luxury <del>V</del> vinyl <del>P</del> plank) and removing the carpet, <del>this will make</del> it <del>better</del> easier to maintain and clean.	\$17,000
<b>Veterans Memorial Project</b>	The Historic Committee discussed the possibility of a Gold Star-sponsored project but conveyed that Sandy City just completed one. <del>and</del> it would be more expensive and does not allow for as much customization. <del>and</del> they recommended a city-driven monument to be considered by the City Council, and the cost is estimated to be around \$40,000. As mentioned previously, they are interested in looking at an option at city hall on the north side of the flagpole area. Staff will review grant options, and there will be more discussion on funding, design, and site considerations prior to bringing the ideas to the City Council.	\$40,000
<b>Canyon Centre Park</b>	Invest in the park earlier than planned.	\$700,000 +
<b>Fourth Firefighter</b>	Continue to evaluate the budget process. Station 116.	\$400,000

### Legislative Policy Options:

Items	Description:
<b>Prepare Chapter 14 Code Revisions:</b>	Highways, Sidewalks, and Public Spaces
<b>Title 5 Business License:</b>	Update needed.
<b>Municipal Code Title 12 Update</b>	Subdivisions
<b>Municipal Code Title 17 Update</b>	Storm Drainage and Flood Control Development; Groundwater Source Protection
<b>Ordinance <del>M</del>modification to maintain private access easements utilized for private purposes.</b>	Request by Mayor Weichers to review this option

### Initiatives/Research:

Items	Description:
<b>Traffic Calming and Sidewalk Study Project</b>	This study will create a traffic-calming program that identifies various traffic calming types, identifies needs, and creates a priority for the City Council to use as a budgeting and programming tool as we move into the future towards <del>move more</del> pedestrian-friendly and slower speeds in the city.
<b>Finalize Community Reinvestment Areas (CRA);</b>	Updates will be provided on two proposed CRA areas. Include <del>I</del> nterlocal agreements with taxing entities.
<b>Economic Development Research</b>	Examine current office space occupancy levels throughout the city. Create a plan to incentivize both new businesses and retain existing office tenants to ensure the greatest tax revenues. *Review the attachment for additional notes.

<b>SR 210/Ft Union to High-T Intersection</b>	Identify needed improvements and work with UDOT staff (i.e., Region 2 Director separately from the LCC EIS process) to amend danger zones on this stretch of SR 210/Wasatch Blvd where speeds are reaching 72mph (as documented this year by CHPD traffic study) in a place where Strava mapping shows high cycling usage. *Review the attachment for additional notes.
<b>Hillside Plaza and BCC Gravel Pit</b>	Research and envisioning for associated land use, zoning, code implementation, and/or revamping of existing policies. *Review the attachment for additional notes.
<b>Wasatch Blvd. Master Plan</b>	Update the Wasatch Blvd Master Plan so that it meets the City's values and vision matching the 2022 Y2 Analytics Survey. *Review the attachment for additional notes.
<b>5-Year Transportation Plan</b>	Utilize the U.S. DOT's Safe Systems Approach as central to our plan. *Review the attachment for additional notes.
<b>Active Transportation</b>	Establish a Neighborhood Bypass Routes system. *Review the attachment for additional notes.
<b>Parking and Occupancy Levels of Office and Retail Businesses</b>	Perform an audit of existing parking stall usage in the Class A office areas and the strip malls, etc. that exist within Cottonwood Heights.
<b>Water System</b>	Evaluation of the City water system. *Review the attachment for additional notes.
<b>Sustainability</b>	*Review the attachment for additional notes.
<b>ZAP</b>	Deliberate on <del>for</del> which projects the council would like to see ZAP funds utilized in 2023.