



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, January 8, 2013**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the Deputy City Recorder prior to noon the day before the meeting)
 - 3.0 REPORTS/PRESENTATIONS/PROCLAMATIONS**
 - 3.1 Administration of Oath of Office to City Manager John Park**
(John Park will be sworn in as City Manager)
 - 3.2 Recognition of David Muir, City Treasurer**
(David Muir will be recognized for his work in creating and filing the first Comprehensive Annual Financial Report (CAFR) for Cottonwood Heights with the State Auditor)
 - 3.3 Standing Monthly/Quarterly Reports**
 - a. December Police Report – Sheila Jennings
(Review of the Police Department statistics for the month of December)
 - b. Public Works Report – Public Works Director Mike Allen
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City)
 - 4.0 CONSENT CALENDAR**
Approval of Minutes for November 20, 2012, November 27, 2012, December 4, 2012 and December 18, 2012
 - 5.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, January 7, 2013, at 1:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmm.utah.gov>

DATED THIS 7th DAY OF JANUARY 2013

Kory Solorio, Deputy City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, Deputy City Recorder, at (801)944-7020 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the Deputy City Recorder no later than Tuesday at noon. Comments can be emailed to ksolorio@ch.utah.gov

Special accommodations for the hearing or visually impaired will be made upon a request to the office of the Cottonwood Heights Recorder (801-944-7020). We would appreciate notification two working days prior to the meeting. TDD number is 801-270-2425 or call Relay Utah at #711



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, January 8, 2013**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual (50:00)**
 2. **Review Business Meeting Agenda (5:00)**
 3. **Public Relations Report (15:00)**
 - a. Media Coverage
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. Valley Journal
(A review of the upcoming articles for future editions)
 4. **Public Works Report (45:00)**
 - a. Citizen Initiated Traffic Control Manual
(Public Works Director Mike Allen will review changes to the Citizen Initiated Traffic Control Manual and seeks approval from the council)
 - b. Big Cottonwood Canyon Trail
(Public Works Director Mike Allen will review updates on the construction of the Big Cottonwood Canyon Trail and discuss concept designs for the ramp east of Wasatch)
 - c. Public Works Services
(Public Works Director, Mike Allen, will discuss proposals received for Public Works Services)
 - d. Mountview Park
(Public Works Director, Mike Allen, will discuss the 2012 water bill for Mountview Park)
 5. **Planning Department Report (60:00)**
 - a. Mountview Park Seasonal Issues
(With the snow and use at our new park, certain weather related matters will be discussed)
 - b. Storm Drain Study Update
(Council will be updated on the storm drain analysis being done currently)
 - c. Granite Oaks Annexation
(Staff met with two of the property owners in this area who want to be considered for annexation)
 - d. Economic Development Committee
(Staff would like to discuss the possibility of creating a Business Development committee to assist the city with business outreach, retention, identifying target industries and business growth)
 - e. General Plan Stakeholder's discussion
(Staff will remind the council about the upcoming general plan discussion)
 - f. Year End Statistical Report for the Community Development Department
(Staff will go over last year's totals for land use applications, building and excavation permits and business licensing)

- g. **Planning Commission Meeting**
(Staff will discuss the upcoming Planning Commission meeting on January 16)
- h. **Union Park Median Improvement Project**
(Staff met with Midvale City to go through concept designs and will give a progress report)
- 6. **Public Safety Reports (30:00)**
 - a. **Unified Fire Authority**
(Report from Assistant Chief Mike Watson on events of the last three weeks)
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the past three weeks)
 - 1. **Holiday DUI Blitz**
(Chief Russo will update the council on the holiday DUI blitz and review year end numbers)
 - 2. **Driver Incident 9 Accident Report Form**
(Chief Russo will discuss electronic Driver Incident 9 accident report form and citation submittals and required city compliance relating to IT)
- 7. **City Manager/Deputy City Manager Reports (20:00)**
 - a. **Meeting with Legislators**
(Discuss a rescheduling of the meeting with Legislators)
 - b. **Volunteer Appreciation**
(The city hosts an appreciation event for key volunteers with the city's committees)
- 8. **Mayor/City Council Reports (40:00)**
 - a. **Council of Governments – Mayor Cullimore**
(Mayor Cullimore will discuss agenda items from the Council of Governments monthly meeting held on January 3rd)
 - b. **Inaugurations of Newly Elected Officials – Mayor Cullimore**
(Mayor Cullimore attended swearing in for county and state officers)
 - c. **Long Range Planning Meeting – Councilman Peterson**
(Councilman Peterson will report on the monthly coalition for solutions to homeless housing held January 8)
- 9. **Calendar of Events (10:00)**
 - a. **City Offices Closed for Martin Luther King, Jr. Day – January 21**
 - b. **Volunteer Appreciation Banquet – January 26**
 - c. **City Offices Closed for Presidents Day – February 18**
- 10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
- 11. **ADJOURN**