

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD  
TUESDAY, JUNE 22, 2010, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL  
CHAMBERS**

**Members Present:** Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilwoman Nicole Omer, Councilman Gordon Thomas, Councilman Tee Tyler

**Staff Present:** Finance Director Steve Fawcett, City Recorder Linda Dunlavy, Chief Robby Russo, Assistant Chief Mike Watson

**Also Present:** Kendra McGarrity

**1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

1.1 Mayor Cullimore opened the meeting at 7:00 p.m. and welcomed those attending.

1.2 The Pledge of Allegiance was led by Councilman Thomas.

1.3 Councilman Bracken introduced Kendra McGarrity who serves as the Youth City Council Recorder.

**2.0 CITIZEN COMMENTS**

2.1 There were no citizen comments.

**3.0 REPORTS/PRESENTATIONS**

**3.1 Administration of Oath of Office to Reserve Police Officer, Fred Louis.**

3.1.1 The oath of office was administered to Officer Louis by City Recorder Linda Dunlavy. Officer Louis reported that he retired from the Salt Lake City Police Department the previous July and previously worked for the University of Utah Police Department since then. Officer Louis will be working as a part-time reserve detective.

**3.2 Recognition of Linda Dunlavy's Academic Achievements.**

3.2.1 Mayor Cullimore acknowledged that City Recorder, Linda Dunlavy, completed her Bachelors degree last semester and is currently working on obtaining her Professional Human Resource certification. In addition to her duties as City Recorder, Ms. Dunlavy also serves as the City's Administrative Services Director, which incorporates the duties of the recorder and all human resource functions. Mrs. Dunlavy was presented with a gift of recognition and appreciation.

**3.3 Standing Monthly Reports**

**3.3.1 Finance Report – Director Steve Fawcett.**

3.3.1.1 Finance Director Steve Fawcett, presented the Finance Report for May 2010. With regard to sales tax collection, an extensive analysis was conducted. Prior to the end of the fiscal year it was expected that the city will receive approximately \$200,000 more than budgeted. The additional revenue will help cover costs in other areas where there are shortages. Mr. Fawcett reported that

expenditures were expected to come in under budget. In addition, the intent was to maintain the 6% fund balance level.

Mr. Fawcett reported that the calculated certified tax rate as adjusted by law will be .002508, which will generate approximately \$6.4 million in property tax revenue. The total budgeted expenditures were expected to be \$20.2 million including capital projects and the general fund. Mr. Fawcett reiterated that there are no tax or fee increases proposed in the budget. It was, however, necessary to use approximately \$500,000 of the capital improvements fund balance from the Parks and City Center budget to balance the Capital Projects budget. Mr. Fawcett expected to generate additional sales taxes next year.

Mr. Fawcett reported that beginning in January, a 2.7% cost of living adjustment will be allocated to all employees who did not or will not receive any other adjustments. He explained that there were some market based adjustments for employees whose salaries are at the virtual bottom.

### 3.3.2 **Unified Fire Report – Assistant Chief Mike Watson**

3.3.2.1 Chief Watson presented the Unified Fire Report for the month of May. He reported that this was the slowest May for fire calls and the second busiest for medical calls since records began being kept in 2006. The number one category was traffic accidents at 15%. He reported on ambulance transport calls and described the data provided.

The safety message for residents this month was to be careful around streams and other water runoff areas.

Chief Watson reviewed the customer service message for Stations 110 and 116

## 4.0 **ACTION ITEMS**

### 4.1 **Consideration of Ordinance No. 156 Establishing an Amended Compensation Schedule for Elective and Statutory Officers.**

4.1.1 Mayor Cullimore explained that this ordinance is required by law and includes the salary range for elected and appointed officials. Compensation for the City Manager was set at \$107,000 - \$117,000; City Recorder is \$70,000 - \$80,000; Finance Director is \$80,000 to \$90,000; Treasurer is \$70,000 to \$80,000; and Police Chief is \$95,000 to \$105,000.

4.1.2 **MOTION:** Councilman Bracken moved to approve Ordinance Number 156. The motion was seconded by Councilman Thomas and passed unanimously on a roll call vote.

### 4.2 **Consideration of Ordinance No. 157 Adopting an Amended Final Budget for the Period of 1 July 2009 through 30 June 2010; Adopting a Final Budget for the Period of 1 July 2010 through 30 June 2011; Making Appropriations for the Support of the City of Cottonwood Heights for Such Periods; and Determining the Rate of Tax and Levying Taxes Upon All Real and Personal Property within the City of Cottonwood Heights.**

4.2.1 Mayor Cullimore explained that the City is required by law to adopt a balanced budget. The tax rate was set at .002508 and constitutes no tax or fee increase.

4.2.2 **MOTION:** Councilwoman Omer moved to approve Ordinance Number 157. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote.

- 4.3 **Consideration of Resolution No. 2010-39 Approving Entry into an Interlocal Agreement with the City of Holladay for Justice Court Services.**
- 4.3.1 This item was postponed for two weeks
- 4.4 **Consideration of Resolution No. 2010-40 Approving a Performance Agreement with Eclipse Music, Inc. for 2010 Butlerville Days.**
- 4.4.1 Mayor Cullimore stated that the above resolution secures a contract with Eclipse Music, Inc. to perform at Butlerville Days scheduled for July 24<sup>th</sup>.
- 4.4.2 **MOTION:** Councilman Thomas moved to approve Resolution Number 2010-40. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote.
- 4.5 **Consideration of Resolution No. 2010-41 Approving Entry into a Vehicle Repurchase Option Agreement with Garff Enterprises, Inc. for Police Vehicles and Associated Equipment.**
- 4.5.1 Mayor Cullimore reported that when the Police Department began two years earlier, a decision was made to lease the police vehicles. A financial analysis was performed and it was determined that doing so would save the city a significant amount of money. Lease payments are made for the first two years and at the end of the second year, Garff Enterprises agrees to buy the vehicles back in an amount equal to the last lease payment. The only cost for police vehicles becomes the lease payment. In addition, the vehicles remain under warranty which drastically reduces maintenance costs. The existing vehicles were expected to be changed out over the next month.
- 4.5.2 **MOTION:** Councilman Tyler moved to approve Resolution Number 2010-41. The motion was seconded by Councilwoman Omer and passed unanimously on a roll call vote.
- 4.6 **Consideration of Resolution No. 2010-42 Approving Entry into a Governmental Lease-Purchase Agreement with Bank of Utah for the Lease of Police Vehicles and Associated Equipment and Authorizing the Execution and Delivery of all Related Documents and the Taking of all Required Actions.**
- 4.6.1 Mayor Cullimore explained that this resolution approves a lease agreement with Bank of Utah.
- 4.6.2 **MOTION:** Councilman Bracken moved to approve Resolution Number 2010-42. The motion was seconded by Councilwoman Omer and passed unanimously on a roll call vote.
- 4.7 **Consideration of Resolution No. 2010-43 Approving Entry into a Consulting Agreement with Kevin Wiese to Provide Services Related to the City's Application to Google for a City Wide Broadband Network.**
- 4.7.1 Mayor Cullimore explained that this resolution allows the city to enter into a consulting agreement with Kevin Wiese to assist with the Google broadband network application. The hope is that Cottonwood Heights will move forward in the application process.
- 4.7.2 **MOTION:** Councilman Bracken moved to approve Resolution Number 2010-43. The motion was seconded by Councilwoman Omer. The motion passed on a vote of 4-1 with Councilman Tyler voting no.

**3.0 CONSENT CALENDAR**

**5.1 Approval of June 8, 2010 Minutes.**

5.1.1 The minutes were approved as submitted.

**6.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

6.1 **MOTION:** Councilwoman Omer moved to adjourn. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote. The business meeting adjourned at 7:48 p.m.